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## **Conditions of Membership**

### **Conditions of Full, Assisted and Listed Membership**

All Programs applying for membership with Languages Canada must submit:

- a. A Languages Canada Application; and
- b. Two (2) references from current Languages Canada members and
- c. A bank reference and an appropriate credit report, or a chartered Accountant's statement of solvency based on professionally prepared financial statements; or in the case of a public program, a statement of solvency from the institution's Chief Financial Officer.
- d. These documents will be submitted to the Languages Canada secretariat for review and approval.
- e. Once these conditions have been satisfied, the program will be referred to commence the accreditation process.

Upon notification of the successful accreditation of all additional locations, facilities, branches and operations (whose primary purpose is the provision of training in English as a second / foreign language or French as a second / foreign language) that the program owns or operates or shares common branding with, the program(s) will be accepted as Full, Listed or Assisted members and the Board and membership will be advised accordingly.

### **To be considered for Associate Membership**

- a) Applicants may submit their applications along with two (2) references from current Languages Canada members.
- b) If an applicant cannot provide references from two (2) current Languages Canada members, the applicant will, at its own expense, make a presentation to the board, giving details about its history, and its services, to explain why Languages Canada should accept it as an Associate Member.
- c) Once these conditions have been satisfied, The Languages Canada Board will vote on the Associate Membership application.