

Languages Canada

Conditions of Membership – Affiliated Public Member

CONDITIONS OF MEMBERSHIP

Affiliated Public Member / Public Member Category

1. DEFINITIONS

1.1 In these Conditions of Membership, except as context otherwise requires:

- (a) “Association” means the Languages Canada Association (“LC”).
- (b) “Languages Canada” means the Languages Canada Association acting through its authorized governance and administrative structures.
- (c) “Affiliated Public Member” means a public post-secondary institution or publicly governed educational entity admitted under this membership category pursuant to the Languages Canada By-laws.
- (d) “Short-Term Language Program” means a program offered by the institution that:
 - Includes an English as an Additional Language (EAL) or French as an Additional Language (FAL) component;
 - Is fewer than four (4) weeks in duration or includes fewer than fifteen (15) hours of language instruction per week; and
 - Does not meet the threshold for Full Membership under the LC Quality Assurance Framework.
- (e) “Governor” for purposes of this category means senior staff members responsible for the Short-Term Language Program, including academic leadership, administration, finance oversight, and student services oversight.
- (f) “Quality Assurance Framework” or “QAF” means the quality assurance scheme owned and administered by the Association.

2. NATURE OF MEMBERSHIP

2.1 Affiliated Public Membership is a distinct category of membership separate from Full, Novice, Assisted, or Listed Membership.

2.2 Affiliated Public Members:

- Are not accredited under the LC Quality Assurance Framework;
- Do not hold voting privileges at the Annual General Meeting;
- Do not represent themselves as LC-accredited language programs;
- May not use LC accreditation marks or branding reserved for accredited members.

2.3 Languages Canada may establish annual fees and other financial obligations applicable to this category from time to time.

3. ELIGIBILITY CRITERIA

To qualify for Affiliated Public Membership, an institution must:

3.1 Be a public institution governed by provincial or territorial legislation and subject to public accountability and student protection frameworks.

3.2 Offer a Short-Term Language Program that:

- Includes a language training component in English or French;
- Is not currently accredited under the LC QAF;
- Does not meet the instructional threshold requiring Full Membership.

3.3 Not operate an LC-accredited language preparatory program at the time of application.

3.4 Not be a current LC member in another membership category.

3.5 Demonstrate that the Short-Term Language Program supports orientation, mobility, pathway, summer camp, leadership, or preparatory objectives and responsible academic oversight within the institution.

4. REPRESENTATIONS AND WARRANTIES

The applicant institution represents and warrants that:

4.1 All information provided in the application is accurate and complete.

4.2 The Short-Term Language Program complies with applicable provincial or territorial and federal laws and maintains appropriate student safety and protection measures.

4.3 The institution will not market its Short-Term Language Program as LC-accredited or imply equivalency with LC-accredited programs.

5. QUALITY AND RISK SAFEGUARDS

5.1 Although Affiliated Public Members are not subject to formal LC accreditation audits, they agree to:

- (a) Participate in designated LC surveys applicable to this membership category;
- (b) Provide program data as reasonably requested by the Association;
- (c) Maintain internal quality controls consistent with public sector standards.

5.2 Languages Canada reserves the right to request additional information, conduct reviews, or require corrective measures if reputational or compliance concerns arise.

5.3 Languages Canada may suspend or terminate membership if eligibility criteria are no longer met or if the institution misrepresents its membership status.

6. USE OF BRAND AND IDENTIFICATION

6.1 Affiliated Public Members may use a designated “Languages Canada – Affiliated Public Member” identifier, as approved by Languages Canada.

6.2 Such identifier shall be visually and legally distinct from LC accreditation branding.

7. MEMBERSHIP APPLICATION REQUIREMENTS

Applicants must submit:

- 7.1 A completed Affiliated Public Membership Application Form;
- 7.2 Description of the Short-Term Language Program;
- 7.3 Identification of Program Governors;
- 7.4 Confirmation of public institutional status;
- 7.5 Payment of the prescribed application fee.

Languages Canada retains sole discretion to approve or deny applications.

8. TERMINATION

8.1 Membership may be terminated by written resignation or resolution of Languages Canada.

8.2 Termination does not relieve financial obligations already incurred.

9. EFFECTIVE DATE

These Conditions of Membership are in effect as of February 11, 2026.